



ROANOKE REGIONAL AIRPORT COMMISSION

DECEMBER 20, 2022

8:30 a.m.

TENTATIVE AGENDA FOR THE COMMISSION

Any requests to speak must be emailed to: Karen.Faber@flyroa.com no later than 4:00 p.m. on Friday, December 16, 2022. Each speaker will be allotted three minutes.

1. Call to Order -- Roll Call

CONSENT AGENDA

2. Minutes of the regular monthly meeting held on November 15, 2022.

RECOMMENDED ACTION: Receive and file

Minutes of the Joint Meeting with Roanoke City Council held on December 5, 2022

RECOMMENDED ACTION: Receive and file

Information Items

3. Executive Director's Update
4. Monthly Financial Report
5. Audited Financial Statements from the Commission Treasurer.
(Audit Report expected on Tuesday, December 20, 2022)
6. Public Comments on Airport Matters

New Business

7. Report on contracts.
8. A report on the Security Access Maintenance Agreement (**Resolution No. 19-122022**)
9. A report from the Director of Finance authorizing a Retiree Health Contribution for calendar year 2023. (**Resolution No. 20-122022**)

10. A report and recommendation to approve Task 3 of Contract 6300 with RS&H to provide Engineering Design Services. (**Resolution No. 21-122022**)

Closing

11. Inquiries and/or Comments by Commission Members

12. A motion to go into a Closed Sessions for the following purpose,

- I. A request from Mike Stewart, for a Closed Meeting for the purposes of interviews, discussion, and consideration of prospective candidates for employment pursuant to section 2.2-3711 A (1) Code of Virginia (1950), as amended.

- II. Certification of Closed Session

13. Adjourn

Individuals with disabilities who require special assistance or special arrangements in order to participate or attend Commission meetings are requested to provide adequate advance notice to the Commission Secretary at (540) 362-1999 so that reasonable efforts can be made to provide accommodations or adaptations.

In accordance with guidelines adopted by this Commission, please be advised that all speakers making presentations as part of the "Reports of Airport Businesses" and the "Hearings of Citizens Upon Public Matters" section of the agenda shall be confined to three minutes, unless additional time has been requested of and granted by the Commission, or unless such presentation is extended by reason of the Commission's request for additional information.