

ROANOKE REGIONAL AIRPORT COMMISSION

May 17, 2022

8:30 a.m.

The Roanoke Regional Airport Commission met in the Airport Conference Room, Second Floor of the Terminal Building on Tuesday, May 17, 2022, at 8:30 a.m. Mr. Guidry, Chair, presided.

PRESENT: Commission members Dale Guidry "Chair", NL Bishop, Randy Clements, Bill Gust, Cynthia Lawrence, Gary Powers.....6.

ABSENT: Robert Fralin.....1.

MINUTES

The minutes of the regular monthly meeting held on April 19, 2022 and the special meeting held on March 24, 2022 were before the body.

Mr. Powers made a motion that the reading of the minutes be dispensed with and approved as recorded. The motion was seconded by Ms. Lawrence and unanimously approved.

COMMENTS BY THE EXECUTIVE DIRECTOR

Mr. Stewart recognized the launch of the Allegiant flight and the success of the inaugural flight.

Mr. Stewart introduced Kyle Kotchou to the group and Mr. Kotchou gave a brief background on his experience.

The week of May 9th, Mr. Stewart Met with Councilwoman Stephanie Moon-Reynolds. They discussed Countryside as well as bringing back joint meetings with the Commission and Council. Joint meetings would also be scheduled with Roanoke County and Salem.

The Commission has been members of Montgomery County and Botetourt County Chambers and RRAC will continue to support those organizations.

Mr. Stewart pointed out changes to the in terminal food and beverage concessionaire, Tailwind. They have been upgrading equipment, painting, and will be releasing a new menu. As well, they have temporary signage up while they work through the transition of ownership.

Mr. Stewart met with RS&H at their offices in Northern Virginia, during this visit they reviewed landside and terminal plans and will be reenergizing the Master Plan process.

Roanoke City, Roanoke County and Salem all approved the budget during April meetings.

Mr. Stewart has had a couple conversations regarding NIL (Name, Image and Likeness) for athletes. There is nothing to report at this time but looking at ways that can support the athletes and airport.

Lastly, the Stewarts have a home, welcome to Roanoke officially!

MONTHLY FINANCIAL REPORT

The monthly financial report for the ten months ended April 2022 was presented by the Director of Finance.

AIR SERVICE UPDATE

Mr. Boettcher provided an update on operations, the Nashville launch and Jumpstart 2022, a

conference he will be attending in June.

At Jumpstart Mr. Boettcher will be meeting with American, Delta, Southwest, and Southern Airways Express.

RUNWAY 5K UPDATE

Ms. Poe and Mr. Boettcher updated the group on the 5K that took place on May 14th. The event sold out with 525 participants and a \$25,000 check was presented to Carilion Clinic Foundation.

PUBLIC COMMENT

Mr. Mancuso with Signature Flight Support spoke about the recent NextGen event that was hosted by Signature. 125 Franklin County students participated in the event. NextGen will return in the fall for two weeks and the opportunity to introduce middle and high schoolers in the region to aviation.

INQUIRIES AND/OR COMMENTS BY COMMISSION MEMBERS

Dr. Bishop inquired about opportunities the Virginia Community College System might have regarding introduction to aviation and the pilot shortage.

Dr. Clements thanked the staff for all work that went into the success of the 5K.

Mr. Gust inquired about the Airports involvement with Ironman.

Ms. Lawrence commented that Carilion might be able to assist with Welcome materials for Ironman.

Mr. Powers is ready to help plan an Airport Appreciation Day, should such an event take place.

Mr. Guidry echoed Dr. Clements remarks and thanked the staff for all the efforts put towards the 5K.

CLOSED SESSION

Dr. Bishop made a motion that the Commission convene in a closed meeting session to discuss and consider of the award of a public contract involving the expenditure of public funds and a discussion of the terms of such contract, including substantive provisions of a request for proposal, where discussion in open session would adversely affect the bargaining position or negotiating strategy of the Commission pursuant to Section 2.2-3711.A.29. of the Code of Virginia, 1950, as amended. The motion was seconded by Mr. Gust.

The Commission convened in a Closed Meeting at 9:16 a.m.

The Commission reconvened at 10:02 a.m.


Mr. Gust made a motion that with respect to the Closed Meetings just concluded, that each member of the Airport Commission certify to the best of his or her knowledge that (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and (2) only such public business matters as were identified in the motions by which the Closed Meetings were convened, were heard, discussed or considered in the meetings by the Commission. The motion was seconded by Ms. Lawrence and adopted by the following vote:

AYES: Commission members Bishop, Clements, Powers and Guidry6.

NAYS:0.

There being no further business to come before the Commission, Mr. Guidry adjourned the meeting at 10:03 a.m.

ATTEST:


Secretary