



## **ROANOKE REGIONAL AIRPORT COMMISSION**

**November 14, 2023, 8:30 a.m.**

### **Agenda**

**Individuals with disabilities who require special assistance or special arrangements in order to participate or attend Commission meetings are requested to provide adequate advance notice to the Commission Secretary at (540) 362-1999 so that reasonable efforts can be made to provide accommodations.**

1. Call to Order & Roll Call.

#### **CONSENT AGENDA**

2. Minutes of the regular Commission meeting held on October 17, 2023.

#### **INFORMATION ITEMS**

3. Executive Director's report on Airport activities.
4. Finance Department report.
5. Procurement Division report.
6. Marketing & Public Relations report.
7. Human Resources report.
8. Special Projects: Building Maintenance & Public Safety.

#### **ACTION ITEMS**

9. Consideration of a contract with Branch to conduct the reconstruction of the ROA parking lots (Resolution No. 20-111423).
10. Consideration of an authorization for the RRAC Treasurer to submit a loan application to the Virginia Resource Authority (Resolution No. 21-111423).
11. Consideration of the issuance of RRAC general revenue bonds for financing the reconstruction of the ROA parking lots (Resolution No. 22-111423).

## **PUBLIC COMMENT**

Any comments to be read into the record or requests to speak must be emailed to: [Karen.Faber@flyroa.com](mailto:Karen.Faber@flyroa.com) no later than 4:00 p.m. on Friday, November 10, 2023.

Each speaker will be allotted three minutes (submitted comments are limited to 3 minutes as read aloud). Groups of speakers on the same topic must designate a single representative. Speakers may not yield time.

The public comment period provides citizens the opportunity to discuss matters relevant to the operation of the Airport, which are not listed on the printed agenda. Any person submitting comments or requesting to speak must identify themselves by name and address, including zip code, limit their remarks to 3 minutes or less, address a topic of Airport business, and refrain from making any personal references or accusations of a factually false and/or malicious nature. Any speaker violating these rules may be removed from the meeting and their comments disallowed.

### 12. New Business

- A. Joint meeting with Roanoke City Council, December 4.
- B. Consideration of RRAC meeting schedule for 2024.

### 13. Comments by Commission members.

### 14. **EXECUTIVE SESSION**

*Pursuant to Code of Virginia § 2.2-3711(A), the Commission will consider convening in Executive Session for the following purposes:*

- A. Disposition of real estate in the vicinity of I-581 (Code of Virginia § 2.2-3711(A)(3), acquisition/disposition of real estate).
- B. Consideration of the investment of public funds for Airport operations and technology infrastructure, where disclosure would negatively affect the Commission's bargaining position (Code of Virginia 2.2-3711(A)(6)).

### 15. Reconvene in Public Session and certification of Executive Session.

### 16. Adjourn.