



ROANOKE REGIONAL AIRPORT COMMISSION

November 15, 2022
8:30 a.m.

TENTATIVE AGENDA FOR THE COMMISSION

Any requests to speak must be emailed to: Danielle.poe@flyroa.com no later than 5:00 p.m. on Friday, November 11, 2022. Each speaker will be allotted three minutes.

1. Call to Order -- Roll Call

CONSENT AGENDA

2. Minutes of the regular monthly meeting held on October 18, 2022.

RECOMMENDED ACTION: Receive and file

Information Items

3. Executive Director's Update
4. Monthly Finance Report
5. Public Comments on Airport Matters

New Business

6. Report on contracts.
7. A report and recommendation to award Contract No. 6316 for Building 51 Cleaning Services. **(Resolution No. 17-111522)**
8. A report from the Director of Finance and Administration with regard to a Third Modification Agreement between Roanoke Regional Airport Commission and Carter Bank & Trust entering into a Financing Agreement in connection with the financing of the Commission's public parking facilities project. **(Resolution No. 18-111522)**

Closing

9. Inquiries and/or Comments by Commission Members

10. A motion to go into a Closed Sessions for the following purpose,
 - I. Discussion or consideration of the acquisition of real property for a public purpose, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the Commission pursuant to Section 2.2-3711.A.3 of the Code of Virginia, (1950), as amended.
 - II. Certification of Closed Session
11. Resignation of Danielle S. Poe as Commission Secretary
12. Election of Officer: Acting Commission Secretary
13. Adjourn

Individuals with disabilities who require special assistance or special arrangements in order to participate or attend Commission meetings are requested to provide adequate advance notice to the Commission Secretary at (540) 362-1999 so that reasonable efforts can be made to provide accommodations or adaptations.

In accordance with guidelines adopted by this Commission, please be advised that all speakers making presentations as part of the "Reports of Airport Businesses" and the "Hearings of Citizens Upon Public Matters" section of the agenda shall be confined to three minutes, unless additional time has been requested of and granted by the Commission, or unless such presentation is extended by reason of the Commission's request for additional information.