



## ROANOKE REGIONAL AIRPORT COMMISSION

June 15, 2021  
8:30 a.m.

### TENTATIVE AGENDA FOR THE COMMISSION

Because of present state of emergency due to the COVID-19 pandemic, and until further notice, the public cannot be accommodated physically in proximity to the Commissioners and Staff Participants. Meeting will be set up through Zoom at <https://www.facebook.com/flyROA/live/>

Any requests to speak must be emailed to: [Danielle.poe@flyroa.com](mailto:Danielle.poe@flyroa.com) no later than 5:00 p.m. on Friday, June 11, 2021. After request is received, zoom meeting information will be provided to the requester by 8:15 a.m. on the day of the meeting. Each speaker will be allotted three minutes.

1. Call to Order -- Roll Call

2. **CONSENT AGENDA**

C-1 Minutes of the regular monthly meeting held on May 18, 2021, and special meetings held on May 24, 2021 and May 25, 2021.

RECOMMENDED ACTION: Receive and file.

C-2 Roanoke Regional Airport Commission Air Traffic Report – April 2021.

RECOMMENDED ACTION: Receive and file.

**REGULAR AGENDA**

3. Hearing of Citizens Upon Airport Matters

4. Reports of Airport Businesses

5. Reports through/from the Interim Executive Director

A. The monthly financial report from the Commission Treasurer.

Recommended Action: Receive and file.

- B. A report from the Interim Executive Director with regard to authorizing a sole source contract with Appalachian Power Company for electric service. **(Resolution No. 18-061521)**
  - C. A report from the Interim Executive Director with regard to authorizing a contract to Designa Access Corporation for the installation of parking access and revenue control system. **(Resolution No. 19-061521)**
    - (i) Geoff Posluszny, Walker Consultants- presentation on Designa equipment.
  - D. A report from the Interim Executive Director with regard to authorizing the acquisition by the Commission of real property currently owned by Nordt Properties, LLC, bearing Roanoke City Official Tax No. 6630107. **(Resolution No. 20-061521)**
6. Motions and Miscellaneous Business:
- A. Comments by the Interim Executive Director.
  - B. Inquiries and/or Comments by Commission Members.
    - 1. A request from Gary Powers for a Closed Meeting to discuss personnel matters, and specifically the election of officers of the Commission, pursuant to section 2.2-3711 A(1), Code of Virginia (1950), as amended.
    - 2. A request from Gary Powers, for a Closed Meeting for the purposes of interviews, discussion, and consideration of prospective candidates for employment, being candidates for the position of Executive Director, pursuant to section 2.2-3711 A (1), Code of Virginia (1950), as amended.
7. Certification of Closed Meetings
8. Adjourn.

**Individuals with disabilities who require special assistance or special arrangements in order to participate or attend Commission meetings are requested to provide adequate advance notice to the Commission Secretary at (540) 362-1999 so that reasonable efforts can be made to provide accommodations or adaptations.**

**In accordance with guidelines adopted by this Commission, please be advised that all speakers making presentations as part of the "Reports of Airport Businesses" and the "Hearings of Citizens Upon Public Matters" section of the agenda shall be confined to three minutes, unless additional time has been requested of and granted by the Commission, or unless such presentation is extended by reason of the Commission's request for additional information.**