



**ROANOKE REGIONAL AIRPORT COMMISSION**

**FEBRUARY 18, 2020**

**8:30 a.m.**

**TENTATIVE AGENDA FOR THE COMMISSION**

1. Call to Order – Roll Call

**CONSENT AGENDA**

- 2.C.1. Minutes of the regular monthly meeting held on January 21, 2020.

RECOMMENDED ACTION: Dispense with the reading thereof and approve as recorded.

- 2.C.2. Roanoke Regional Airport Commission Air Traffic Report – December 2019.

RECOMMENDED ACTION: Receive and file.

**REGULAR AGENDA**

3. Video Month in Review
4. Hearing of Citizens Upon Airport Matters
5. Reports of Airport Businesses
6. Reports through/from the Executive Director
  - A. The monthly Air Service Update from the Director of Marketing and Air Service.
  - B. The monthly financial report from the Commission Treasurer.
  - C. A report from the Director of Finance and Administration with regard to authorizing and approving the issuance, award and sale of a taxable airport revenue bond Series 2020 bond financing with Carter Bank for the purchase of property. **(Resolution 02-021820)**
  - D. A report from the Project Inspector with regard to awarding a contract to Clark Nexsen Construction Services, Inc. for Building 51 Tenant Upgrades Project. **(Resolution 03-021820)**

- E. A report from the Executive Director with regard to implementing Amended Ground Transportation Rules and Regulations, as amended on November 19, 2019.  
**(Resolution No. 04-021820)**

7. Motions and Miscellaneous Business:

- A. Comments by Executive Director
  - 1. Signature Flight
  - 2. Master Plan Update

- B. Comments from Commission Members

8. Adjourn.

**Individuals with disabilities who require special assistance or special arrangements in order to participate or attend Commission meetings are requested to provide adequate advance notice to the Commission Secretary at (540) 362-1999 so that reasonable efforts can be made to provide accommodations or adaptations.**

**In accordance with guidelines adopted by this Commission, please be advised that all speakers making presentations as part of the "Reports of Airport Businesses" and the "Hearings of Citizens Upon Public Matters" section of the agenda shall be confined to three minutes, unless additional time has been requested of and granted by the Commission, or unless such presentation is extended by reason of the Commission's request for additional information.**