



ROANOKE REGIONAL AIRPORT COMMISSION

NOVEMBER 16, 2021
8:30 am

TENTATIVE AGENDA FOR THE COMMISSION

1. Call to Order -- Roll Call

2. **CONSENT AGENDA**

2.A. Minutes of the regular monthly meeting held on October 19, 2021.

RECOMMENDED ACTION: Dispense with the reading thereof and approve as recorded.

2.B. Roanoke Regional Airport Commission Air Traffic Report – September 2021

RECOMMENDED ACTION: Receive and file.

REGULAR AGENDA

3. Hearing of Citizens Upon Airport Matters

4. Reports of Airport Businesses

5. Comments by the Executive Director.

6. Reports through/from the Executive Director

A. The monthly Air Service Update from the Director of Marketing and Air Service.

B. The monthly financial report from the Director of Finance and Administration.

C. A report from the Executive Director with regard to authorizing a lease agreement with The Greenbrier Hotel Corp. for the use of Hangar 10. **(Resolution No. 28-111621)**

D. A report from the Executive Director with regard to authorizing a lease agreement with the City of Roanoke for the use of training space in Bldg. 51. **(Resolution No. 29-111621)**

E. A report from the Executive Director with regard to authorizing a lease agreement with Jet Star Aviation for the use of a storage shed. **(Resolution No. 30-111621)**

F. A resolution appointing the Commission's member representative to the Roanoke Valley Transportation Planning Organization Policy Board and the Transportation Technical Committee. **(Resolution No. 31-111621)**

7. Motions and Miscellaneous Business:

A. A motion to go into Closed Session for the following purposes:

- I. Discussion and consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to section 2.2-3711.A.(3), Code of Virginia (1950), as amended related to a proposal made by a current lessee of Commission property.

And,

- II. For the discussion or consideration of the investment of public funds where competition or bargaining is involved, where, if made public initially, the financial interest of the governmental unit would be adversely affected pursuant to Va. Code § 2.2-3711.A.6 related to the Airport's Master Plan.

B. Inquiries and/or Comments by Commission Members.

8. Adjourn

Individuals with disabilities who require special assistance or special arrangements in order to participate or attend Commission meetings are requested to provide adequate advance notice to the Commission Secretary at (540) 362-1999 so that reasonable efforts can be made to provide accommodations or adaptations.

In accordance with guidelines adopted by this Commission, please be advised that all speakers making presentations as part of the "Reports of Airport Businesses" and the "Hearings of Citizens Upon Public Matters" section of the agenda shall be confined to three minutes, unless additional time has been requested of and granted by the Commission, or unless such presentation is extended by reason of the Commission's request for additional information.