

On behalf of the Roanoke Regional Airport Commission (RRAC), and, Interflight Parking Company (Interflight), invites you to submit a proposal for the installation of a new access and revenue control system for the parking facility at the Roanoke – Blacksburg Regional Airport. This Request for Proposal (RFP) is part of a competitive process designed to serve our client's best interests and to provide vendors a fair opportunity to offer their products and services for consideration.

The objective of this RFP is to install a new fully functioning access and revenue control system at the parking facilities identified in this RFP. As such, vendors must include all necessary civil, electrical, mechanical and administrative services as well as equipment and other hardware necessary to deliver a fully functional system. This includes, but is not limited to, loops, electrical and communication wiring both in the facilities and to the parking office, servers, computers, equipment movement and installation, conduit, concrete work, wire terminations, training, testing, programming, set-up services and two months of support service. The installation of the system at this facility will be awarded to a single vendor.

This document outlines the scope of the project as well as the process and timeline we expect all vendors to follow to collect additional information on the project and to submit a proposal to participate in the project. The information contained in this document defines the necessary steps for the Vendor to follow to have Interflight accept a proposal for consideration.

We will consider the following factors for selection; price, the vendor's ability to service and support the equipment, equipment features and reliability of product and experience with similar installations of the same size.

All local, state and federal laws, electrical and building codes must be adhered to by the selected vendor.

All proposals must be consistent with the format outlined below. Proposals must consist of itemized pricing for each equipment and/or software module as well as the services necessary to deliver a functioning system. In addition, proposals must include the cost to remove and dispose of old equipment.

Electronic proposals for this project are due **Monday, October 5, 2020 at 3:00 PM EST.** Vendors must also furnish two (2) copies of its proposal to Interflight. Please note: if there are any discrepancies between the provided copies of the completed RFP, Interflight reserves the right to use the most favorable version as Vendor's response. Proposals received after the designated time will not be opened and will be removed from consideration. Telephoned and faxed proposals **will not** be accepted. All hard copy proposals should be mailed to:

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