

**REQUEST FOR PROPOSAL NO. 19-001
ON-CALL AIR SERVICE CONSULTING**

The Roanoke Regional Airport Commission is issuing a Request for Proposals for On-Call Air Service Consulting.

Responders must demonstrate both experience and business and technical background in the airline industry, including, but not limited to, capability of providing air service consulting Services; reviewing and compiling important characteristics of the Airport's primary and secondary catchment areas; review and refinement of air service development and implementation strategies; providing ongoing data services on air service schedules, passenger volumes and related airline performance measurements; analyzing changing trends in air service passenger volumes; and, related airline performance requirements and related matter.

The Contract term will be two (2) years with the Commission's ability to extend for three (3) successive one (1) year terms.

RFP documents can be obtained from:

Erin Henderson, Contracts Administrator
Roanoke Regional Airport Commission
5202 Aviation Drive
Roanoke, Virginia 24012
Telephone: (540) 362-1999 ext. 283
Email: erinh@flyroa.com

The date and time set for receipt of proposals is 3:00 p.m. on March 7, 2019, addressed to:

Brad Boettcher, Director of Marketing and Air Service Development
Roanoke Regional Airport Commission
5202 Aviation Drive
Roanoke, Virginia 24012