



ROANOKE REGIONAL AIRPORT COMMISSION

August 18, 2026

Commission Meeting Minutes

The Roanoke Regional Airport Commission convened in the Airport Conference Room, Second Floor of the Terminal Building, on Tuesday, August 18, at 8:30 a.m. Chairman Gust presided.

PRESENT: Bishop, Clements, Guidry, Gust, Powers, Marko, Fralin (arrived at 8:31)

ABSENT: None.

A quorum was present for the conduct of business.

APPROVAL OF MINUTES

Mr. Powers moved that the minutes of the meetings conducted July 21, 2026, be approved without amendment. Dr. Bishop seconded the motion. The motion passed unanimously by voice vote.

COMMENTS BY THE PRESIDENT AND CEO

Mr. Stewart presented a report on meetings, projects, and activities during the past month. He reported that on July 24, the team hosted the Airport Managers Roundtable; on July 29, the Employee Service Awards and the Employee State of the Airport Meeting was held; and on August 5, the Terminal Improvement Partnership meeting was held.

The upcoming events for this next month include the FAA inspection, the VAOC Conference, the Electra flight and a special commemoration ceremony in observance of September 11.

FINANCIAL REPORT

Vice President of Finance Jeavons presented the monthly financial report for July. Dr. Bishop moved adoption of the report. Mr. Guidry seconded the motion. There was no further discussion of the motion. The motion passed unanimously by voice vote.

STAFF REPORTS

The reports presented in the agenda packet were received without comment.

ACTION ITEMS

Ms. Marko moved Resolution 15-081826 to amend the Commission Bylaws to be adopted. The motion was seconded by Mr. Guidry.

Mr. Gust moved to amend the resolution by adding wording to require complete indemnification, to the extent not already covered by insurance. The motion to amend was seconded by Mr. Guidry. The motion to amend the resolution was approved unanimously by voice vote.

The resolution as amended was adopted by the following roll call vote:

AYES: Bishop, Clements, Fralin, Guidry, Marko, Powers, Gust 7.

NAYS: None..... 0.

PUBLIC COMMENT

None.

NEW BUSINESS

None.

COMMENTS BY COMMISSION MEMBERS

None.

CLOSED SESSION

Mr. Powers made a motion to go into closed session for the following purpose:

Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body. The real estate is in the vicinity of the Airport. (Code of Virginia 5 2.2-3711(A)(3)).

Ms. Marko seconded the motion. There was no further discussion of the motion. The motion was adopted by the following roll-call vote:

AYES: Bishop, Clements, Fralin, Guidry, Marko, Powers, Gust..... 5.

NAYS: None 0.

The Commission convened in closed session at 8:52 a.m. The Commission reconvened in open session at 9:31 a.m.

Mr. Fralin made a motion certifying pursuant to Code of Virginia § 2.2-3711 (A)(3) that only the business identified in the motion to convene in closed session was heard, discussed or considered by the Commission.

The motion was seconded by Dr. Bishop. There was no further discussion of the motion. The motion was adopted by the following roll-call vote:

AYES: Bishop, Clements, Fralin, Guidry, Marko, Powers, Gust 7.

NAYS: None 0.

No further action or discussion occurred after closed session.

A quorum was present at all times. The meeting was adjourned at 9:32 a.m.

The agenda packet for this meeting is attached to and incorporated as a part of these Minutes of the Commission meeting conducted August 18, 2026. The audio recording of the meeting is also incorporated as a part of these minutes.

ATTEST:

A handwritten signature in blue ink, appearing to read "Eric H. Monday", is written over a horizontal line.

Eric H. Monday, RRAC Secretary