

Roanoke Regional Airport Commission

RFQ # 26-001

**CONSTRUCTION MANAGER AT RISK FOR TERMINAL IMPROVEMENTS
PROJECTS**

**Addendum #1
May 18, 2025**

The contents of this addendum represent solicitation questions and answers, notes, changes, additions or clarifications to the specifications. A conformed copy of the RFQ reflecting all changes from Addendum #1 is also included as a separate attachment if needed.

I. Questions and Answers:

Q1. Please verify that Exhibit H is the Matrix to be used for evaluation, and that per Pg. 17 Section 8. RFQ Evaluation process, the described Minimum Qualifications (Pass/Fail) plus the first 4 Criterion on Exhibit H totaling 65 points comprise what is to be utilized for RFQ evaluation.

A1. Correct. Exhibit H is the correct exhibit showing the evaluation criterion. All references to the Scoring Matrix should have reflected Exhibit H.

The total evaluation points in the initial evaluation is 65 points.

Q2. Can the RFQ Cover Sheet, Introduction Letter, Table of Contents, and Criterion 1: Minimum Qualifications be excluded from the 40-page limit?

A2. Yes, the 40-page limit excludes those items.

Q3. Scope of work narrative includes "New Public Restrooms, Family Restroom, Mother's room and Pet Relief Area". Exhibit K drawings show new Family Restroom in the Gate 4 area (next to existing Public Restrooms). Please confirm there are no other Public Restrooms.

A4. New public men's and women's restrooms will be added on the second level. The exact location has not yet been determined.

Q5. Is there funding already in place for the estimated 55 million budget?



- A5. Funding is in place for design and preconstruction services for the entire project. Funding for the security checkpoint relocation is in place and the Commission continues to seek funding for approximately half of the construction services phase is in place, and the Commission continues to seek funding for the complete project. The top priority is relocating the security checkpoint.
- Q6. Will the TSA equipment either downstairs or upstairs be purchased new? Or will all the existing equipment be expected to move?
- A6. Both EDS machines and both TSA checkpoint lanes will be relocated. A third lane of TSA checkpoint equipment may be provided.
- Q7. Is there enough capacity to run one TSA lane while the other is in process of moving?
- A7. One TSA checkpoint lane must be operational at all times.

II. Pre-Submittal Meeting Attendance Sheet:

Attached to the end of this addendum as Attachment A.

End of Addendum #1



MEETING: RFQ # 26-001 Construction Manager at Risk for Terminal Improvement Projects

DATE: 05/14/2026

ATTENDANCE

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MEETING: **RFQ # 26-001 Construction Manager at Risk for Terminal Improvement Projects**

DATE: **05/14/2026**

ATTENDANCE

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