



ROANOKE REGIONAL AIRPORT COMMISSION

January 20, 2026 8:30 a.m.

Agenda

Individuals with disabilities who require special assistance or special arrangements in order to participate or attend Commission meetings are requested to provide adequate advance notice to the Commission Secretary at (540) 362-1999 so that reasonable efforts can be made to provide accommodations.

1. Call to Order & Roll Call.
Remote participation motion, per Code of Virginia § 2.2-3708.3(B).

CONSENT AGENDA

2. Minutes of the regular Commission meetings held on November 18 and December 1, 2025.

INFORMATION ITEMS

3. Executive Director's report on Airport activities.
4. Finance Department report on November and December financials.
5. Staff Reports (in agenda packet, staff will be available for questions).

ACTION ITEMS

None.

PUBLIC COMMENT

6. Any comments to be read into the record or requests to speak must be emailed to: Kimberly.petersen@flyroa.com no later than 4:00 p.m. on Friday, January 16, 2026.

Each speaker will be allotted three minutes. Groups of speakers on the same topic must designate a single representative. Speakers may not yield time. The public comment period provides citizens the opportunity to discuss matters relevant to the operation of the Airport, which are not listed on the printed agenda. Any person wishing to comment must identify themselves by name, address and zip code, limit their remarks to 3 minutes or less, address a topic of Airport business, and refrain from making any personal references or accusations of a factually false and/or malicious nature. Any comments violating these rules may be disallowed.

7. New Business.
8. Comments by Commission members.

EXECUTIVE SESSION

9. Pursuant to Code of Virginia § 2.2-3711(A), the Commission will consider convening in Executive Session for the following purposes:

Consideration of the potential acquisition of real estate for an enabling project for Terminal improvements. (Code of Virginia § 2.2-3711(A)(3)).

Discussion of the investment of public funds for airport infrastructure improvement, where competition or bargaining is involved, where, if made public initially, the financial interest of the Commission would be adversely affected.

(Code of Virginia § 2.2-3711(A)(6)).

Consideration of personnel matters, specifically the performance review of the Executive Director (Code of Virginia § 2.2-3711(A)(1)).

10. Reconvene in Public Session and certification of Executive Session.

11. Adjourn.

