



## ROANOKE REGIONAL AIRPORT COMMISSION

October 21, 2025, 8:30 a.m.  
Commission Meeting Minutes

The Roanoke Regional Airport Commission convened in the Airport Conference Room, Second Floor of the Terminal Building, on Tuesday, October 21, at 8:30 a.m. Ms. Marko chaired.

**PRESENT:** Fralin, Powers, Guidry, Gust, Clements, Bishop, Marko. Mr. Fralin joined at 8:36 and Dr. Bishop at 8:41.

**ABSENT:** None.

A quorum was present for the conduct of business.

### **APPROVAL OF MINUTES**

Mr. Powers moved that the minutes of the meetings conducted September 16, 2025, be approved without amendment.

Mr. Guidry seconded the motion.

The motion passed unanimously by voice vote.

### **COMMENTS BY THE EXECUTIVE DIRECTOR**

Mr. Stewart presented a report on the following:

- Opening the Care Cupboard. FAA confirmed that gift cards for food and gasoline are acceptable.
- RRAC opted not to play the “government shutdown” video requested by DHS, as it violates our advertising policy not to use the monitors for political messaging. The self-deportation flyer requested by DHS has been posted.
- Met with staff from Virginia Western Community College, who is working with Blue Ridge Community College to create an AMT (Aircraft Maintenance Technician) curriculum.
- Hosted the Virginia Municipal League for a tour of the airport.
- An Uber driver damaged a light pole that is currently being repaired. Uber will be billed for the cost of repair.

### **FINANCIAL REPORT**

Director of Finance Jeavons presented the monthly financial report for September, as well as a summary of draft annual audit.

Mr. Gust moved adoption of the report. Mr. Guidry seconded the motion.

There was no further discussion of the motion. The motion passed unanimously by voice vote.

**STAFF REPORTS**

The reports presented in the agenda packet were received without comment.

**REPORT ON PLANE PULL EVENT**

Ms. Briebl reported on the success of the Plane Pull event on behalf of Special Olympics. Approximately \$73K was raised and ROA received extensive positive media coverage.

**REPORT ON SEPTEMBER 24 EMAS INCIDENT**

Ms. Verish reported on the CommuteAir flight which overshot the runway and impacted the EMAS, reviewing the emergency personnel and airport staff response, passenger safety, EMAS cleanup and repair, and insurance coverage.

**ACTION ITEMS**

Mr. Gust moved Resolution 12-102125, making appointments to the Roanoke Valley Transportation Organization.

The motion was seconded by Dr. Bishop.

The motion was adopted by the following roll call vote:

AYES: Fralin, Marko, Bishop. Powers, Guidry, Clements, Gust ..... 7.

NAYS: None ..... 0.

Mr. Gust moved Resolution 13-102125, ratifying the purchase of 5240 Valleypark Drive.

The motion was seconded by Mr. Fralin.

The motion was adopted by the following roll call vote:

AYES: Fralin, Marko, Bishop. Powers, Guidry, Clements, Gust ..... 7.

NAYS: None..... 0.

**PUBLIC COMMENT**

No comments were submitted in advance or delivered at the meeting.

**NEW BUSINESS**

None.

**COMMENTS BY COMMISSION MEMBERS**

None.

**CLOSED SESSION**

Dr. Bishop made a motion to go into closed session for the following purposes:

- A. Consideration of the potential acquisition of real estate adjacent to the airport for an enabling project for airport infrastructure improvements. (Code of Virginia § 2.2-3711(A)(3)).

B. Discussion of the investment of public funds for advocacy efforts for airport infrastructure improvements, where competition or bargaining is involved, where, if made public initially, the financial interest of the Commission would be adversely affected (Code of Virginia § 2.2-3711(A)(6)).

Mr. Gust seconded the motion.  
There was no further discussion of the motion.  
The motion was adopted by the following roll-call vote:

AYES: Bishop, Guidry, Powers, Marko, Gust, Fralin, Clements ..... 7.  
NAYS: None ..... 0.

The Commission convened in closed session at 9:18 a.m.  
The Commission reconvened in open session at 9:48 a.m.  
Mr. Fralin departed at 9:32 a.m.  
Mr. Gust made a motion certifying pursuant to Code of Virginia § 2.2-3712 that only the business identified in the motion to convene in closed session was heard, discussed or considered by the Commission.

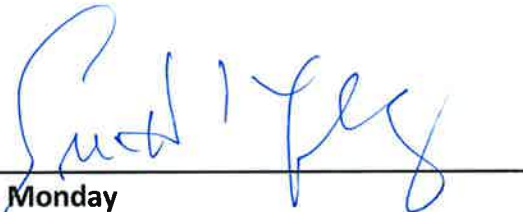
The motion was seconded by Mr. Guidry.  
There was no further discussion of the motion.  
The motion was adopted by the following roll-call vote:

AYES: Bishop, Clements, Guidry, Powers, Marko, Gust ..... 6.  
NAYS: None ..... 0.

No further action or discussion occurred after closed session.  
At all times a quorum existed for the conduct of business.

**The agenda packet for this meeting is attached to and incorporated as a part of these Minutes of the Commission meeting conducted October 21, 2025.**  
**The audio recording of the meeting is also incorporated as a part of these minutes.**

**ATTEST:**



**Eric H. Monday**  
**RRAC Secretary**