



## **ROANOKE REGIONAL AIRPORT COMMISSION**

**December 1, 2025, 9:00 a.m.**

### **Agenda**

**Individuals with disabilities who require special assistance or special arrangements in order to participate or attend Commission meetings are requested to provide adequate advance notice to the Commission Secretary at (540) 362-1999 so that reasonable efforts can be made to provide accommodation.**

1. Call to Order & Roll Call.  
Remote participation motion, per Code of Virginia § 2.2-3708.3(B).

### **ROANOKE CITY COUNCIL**

2. Convene, Roll Call & other business.
3. Introductions and comments by Commission Chair & Executive Director

### **INFORMATION ITEMS**

4. Review of current Airport activities:
  - a. Air service recruitment: Executive Director
  - b. Fly for the Future campaign: Director of Public & Media Relations
  - c. Terminal improvements: General Counsel
  - d. Runway extension: Executive Director
5. Discussion & Questions
6. Staff Reports (will be emailed later in the month).

### **ACTION ITEMS**

7. None.

### **PUBLIC COMMENT**

8. Any comments to be read into the record or requests to speak must be emailed to: [kimberly.petersen@flyroa.com](mailto:kimberly.petersen@flyroa.com) no later than 4:00 p.m. on Friday, November 28, 2025.

Each speaker will be allotted three minutes. Groups of speakers on the same topic must designate a single representative. Speakers may not yield time. The public comment period provides citizens the opportunity to discuss matters relevant to the operation of the Airport, which are not listed on the printed agenda. Any person wishing to comment must identify themselves by name, address and zip code, limit their remarks to 3 minutes or less, address a topic of Airport business, and refrain from making any personal references or accusations of a

9. New Business.

10. Comments by Commission Members and Council Members.

11. Recess for Terminal & Airfield tour.

12. Adjourn.