



ROANOKE REGIONAL AIRPORT COMMISSION

October 21, 2025, 8:30 a.m.

Agenda

Individuals with disabilities who require special assistance or special arrangements in order to participate or attend Commission meetings are requested to provide adequate advance notice to the Commission Secretary at (540) 362-1999 so that reasonable efforts can be made to provide accommodation.

1. Call to Order & Roll Call.

Remote participation motion, per Code of Virginia § 2.2-3708.3(B).

CONSENT AGENDA

2. Minutes of the regular Commission meetings held on September 16, 2025.

INFORMATION ITEMS

3. Executive Director's report on Airport activities.
4. Finance Department report on September 2025 financials and draft audit report.
5. Staff Reports (in agenda packet, staff will be available for questions).
6. Report on Special Olympics Plane Pull.
7. Report on September 24 EMAS incident.

ACTION ITEMS

8. Appointments to the Roanoke Valley Transportation Planning Organization.
9. Consideration of the acquisition of 5240 Valley Park Drive.

PUBLIC COMMENT

10. Any comments to be read into the record or requests to speak must be emailed to: Kimberly.petersen@flyroa.com no later than 4:00 p.m. on Friday, October 17, 2025.

Each speaker will be allotted three minutes. Groups of speakers on the same topic must designate a single representative. Speakers may not yield time. The public comment period provides citizens the opportunity to discuss matters relevant to the operation of the Airport, which are not listed on the printed agenda. Any person wishing to comment must identify themselves by name, address and zip code, limit their remarks to 3 minutes or less, address a topic of Airport business, and refrain from making any personal references or accusations of a factually false and/or malicious nature. Any comments violating these rules may be disallowed.

11. New Business.

12. Comments by Commission members.

EXECUTIVE SESSION

13. *Pursuant to Code of Virginia § 2.2-3711(A), the Commission will consider convening in Executive Session for the following purposes:*

Consideration of the potential acquisition of real estate adjacent to the airport for an enabling project for airport infrastructure improvements. (Code of Virginia § 2.2-3711(A)(3)).

Discussion of the investment of public funds for advocacy efforts for airport infrastructure improvements, where competition or bargaining is involved, where, if made public initially, the financial interest of the Commission would be adversely affected (Code of Virginia § 2.2-3711(A)(6)).

14. Reconvene in Public Session and certification of Executive Session.

15. Adjourn.