



**THOMPSON  
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1956

ENGINEERS ARCHITECTS SURVEYORS

ADDENDUM NO. 001

**TO:** To Plan Holders

**RE:** Building 51 – Tenant Upgrade  
Roanoke Regional Airport Commission  
T&L Project No. 12813  
RRAC Bid No. 20-004

**DATE:** January 16, 2020



**BIDS RECEIVED DATE:** February 4, 2020, 2:00 PM

This Addendum forms a part of the Contract Documents and modifies the original Bidding Documents dated January 5, 2020 as noted below. Acknowledge receipt of this Addendum in the space provided on the Bid Form. Failure to do so may subject Bidder to disqualification.

This Addendum consists of 2 pages plus attachments.

**CLARIFICATIONS AND ANSWERS TO PRE-BID QUESTIONS:**

1. The Pre-Bid Conference Attendance Record is enclosed.
2. The Pre-Bid Conference Meeting Minutes are enclosed.
3. See attached questions and responses.
4. Separate Bid Bond Form 100, Performance Bond Form 103, Labor and Material Payment Bond Form 108, have been provided as part of this addendum.

**CHANGES TO BIDDING REQUIREMENTS:**

1. Bid Form Contract Time: One hundred forty-five (145) consecutive calendar days from effective date of Notice to Proceed.

**CHANGES TO SPECIFICATIONS:**

1. None.



Addendum No. 001  
Building 51 – Tenant Upgrade  
Roanoke Regional Airport Commission  
T&L Project No. 12813  
RRAC Bid No. 20-004  
January 16, 2020  
Page 2

**CHANGES TO DRAWINGS:**

1. Sheet P102 SPRINKLER NOTES, add note to read, "SPRINKLER CONTRACTOR IS TO REVIEW THE EXISTING SPRINKLER RISER. CONTRACTOR IS TO ROTATE THE EXISTING VALVES TO MAKE THEM ACCESSIBLE AS CALLED FOR IN THE CODE. CONTRACTOR IS TO REPLACE GASKETS/SEALS AS NEEDED."

Enclosures: Pre-Bid Conference Attendance Sheet  
Pre-Bid Conference Meeting Minutes  
Bid Form  
Addendum 001 – SK-001 – Existing Building Sections  
Bid Bond Form 100  
Performance Bond Form 103  
Labor and Material Payment Bond Form 108  
Pre-Bid Questions and Response



THOMPSON  
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PRE-BID CONFERENCE  
ATTENDANCE RECORD  
TUESDAY, JANUARY 14, 2020 AT 1:00 P.M.

Building 51 Tenant Upgrades  
For  
Roanoke Regional Airport Commission  
T&L Project No. 12813

Ricky Sweet Keenan Mech 540-343-7612 ext 104 540-798-7517 Ray, S @ KMECHILL.COM

NAME	COMPANY	WORK NUMBER	MOBILE NUMBER	EMAIL ADDRESS
Barry Collier	T&L	540.633.1897		bcollier@t-l.com
Enica Sunshine	T&L	540-633-1897	840-239-3362	esunshine@t-l.com
Harry Stockton	Blake Constr.	540-521-7764		hstockton@blakebuilt.com
Nicki Ahrens	Charles Perry Partners	934-534-1457		DAVID.AHRENS@CCPI.COM
BRIAN BLAKE	BLAKE CONSTRUCTION	540-342-7203	540-353-5361	BRAD@BLAKEBUILT.COM
Tommy Amos	SHIVELY ELECTRIC	540-344-5500		tommy@SHIVELYELECTRIC.COM
Jack Bulls	Avis Construction	782-3558		BULLS@AVISCONSTRUCTION.COM
Brian Carter	Prie Buildings	488-2900		bcarter@priebuildings.com
Phil Cullum	CD CONTRACTING	494 872A		Phil@cd1.com
Phil Callicott	Snyder & Associates	540.552-3377	540-818-5141	Callicott@SnyderandAssoc.
David Alderman	White Electrical	540 400 1456	540 400 1456	David@whiteelectricalsavers.com
Dani Re	RRAC			PatFan56@hotmail.com
Chris Unruh	Professional Treatments	540-382-7150		

John Corliss Roanoke Sprinkler 540-556-7450 940-981-0009 jcorliss@roanokesprinkler.com  
 Eddie Villa CD Contractor 801-330-1422 801-211-0179 cdcontractor2000@aol.com



THOMPSON  
& LITTON

PRE-BID CONFERENCE  
ATTENDANCE RECORD  
TUESDAY, JANUARY 14, 2020 AT 1:00 P.M.

Building 51 Tenant Upgrades  
For  
Roanoke Regional Airport Commission  
T&L Project No. 12813

NAME	COMPANY	WORK NUMBER	MOBILE NUMBER	EMAIL ADDRESS
ERIN HENDERSON	RRAC	992-4742		ERINH@FLYROA.COM
BRIAN BOWER	THOR CONSTRUCTION	563 0567 x1037		bower@thorconstruction.com
<del>Scott Meadows</del>	<del>Blake Construction</del>	<del>540-537-0434</del>		<del>smeadows@blakebuilt.com</del>
JOSH BEISLEY	BUILDING SPECIALISTS	540 982 8200		JBEISLEY@BSVA.COM
Jerry Jones	Unlimited Electrical	540-586-8846		estimating@unlimitedelec.com
TYLER MEADOWS	SENCO SERVICES	910-414-1166		tyler@sencoservices.com
Steve Baber	VARNEY INC	540-519-8760		spaber@varneyinc.com
BERNARDO DACAL-TEJERA	F+S BLDG INNOV.	985-9160 <del>540-966-5316</del>		Bernardo F S BUILDING INC. COM
DAVID J	RRAC			angie.baughman@flyroa.com
ANGIE BAUGHMAN	RRAC			
Nate Williams	VSC FIRE + SECURITY	540-765-1300		NWilliams@VSCFire.com
Herman Baber	CX Construction	571-246-4325		herman.babere CXConstruction.com
Drew Jackson	CX Construction (m)	434-849-2251		drew.jackson@CXConstruction.com

Chris Reed  
Aaron Best  
E. Luke Greene Co.  
MB Contractors  
540-340-6758

Chris Reed@integratedv.com  
L.L. @ mbr.contractors.com



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ENGINEERS ARCHITECTS SURVEYORS

## PRE-BID CONFERENCE MINUTES

**PROJECT:** Building 51 – Tenant Upgrade  
Roanoke Regional Airport Commission  
T&L Project No. 12813

**DATE:** January 14, 2020

### 1. PROJECT PERSONNEL:

Architectural/Engineering Firm: Thompson & Litton, Inc.

Architectural/Engineering Representative: Erica Sunshine  
Telephone: (540) 633-1897

Project Manager: Barry Collier, Point of Contact during construction  
Telephone: (540) 633-1897

### 2. SCOPE OF PROJECT:

The project generally consists of the Building 51 Tenant Upgrades and performing all associated services including asbestos abatement.

### 3. PROJECT REVIEW:

- Project consists of interior building renovation and asbestos abatement.
- Contractor shall be responsible for asbestos abatement and obtaining asbestos permit from the City of Roanoke. City of Roanoke has reviewed the drawings and does not have any comments at this time. City will not issue the building permit until the asbestos work is complete. Building Permit number CMR19-0335. Contractor shall be responsible to obtain building permit & pay an required fees.
- Area of renovation is approximately 16,000 square feet and will be for one tenant.
- Building 51 is not in the secure airport area and does not require airport badging.
- Contractor shall complete submittal process during asbestos abatement work. Long lead submittal items shall be prioritized.
- Contractor shall be responsible to coordinate lead time of materials to accommodate construction schedule.



**4. SPECIAL SITE/PROJECT CONDITIONS:**

- Airport Safety Requirements as noted in Project Manual.
- Contractor may utilize existing bathroom facilities but must maintain facilities in clean and orderly condition or will be required to provide porta-johns.
- Power actuated tools may be used as this project is outside of the secure airport area.

**5. INSTRUCTIONS TO BIDDERS:**

Bid Form – Section C

Part A Lump Sum price for demolition, renovation, and construction

Part B Unit Price 1 – Asbestos Abatement mastic demo and removal

Part C Unit Price 2 – Floor Tile demolition and abatement

Bid Bond of 5% Required, shall be submitted with bid.

Contract Time One hundred twenty (120) consecutive calendar days from effective date of Notice to Proceed. – Contract time will be extended to account for asbestos abatement by this addendum.

Addenda – Acknowledge all addenda on Bid Form

**6. STAGING AREA:**

- Contractor will have access and use of parking area outside of Building 51 for storage and staging.

**7. PROTECTION OF ADJACENT AREAS AND FACILITIES:**

- Areas outside of renovation shall be protected.
- Maintain a trash free site and prevent debris from flying onto the runway adjacent to project.
- Exterior trash containers shall be covered.

**8. CONTRACT(S) DETAILS:**

Substantial Completion shall be achieved within 90 consecutive calendar days of the effective date of the Notice to Proceed. Final Completion shall be achieved within 30 consecutive calendar days after Substantial Completion. The total contract time is 120



consecutive calendar days after the effective date of the Notice to Proceed. – Contract time will be extended to account for asbestos abatement by this addendum.

Liquidated Damages: \$100.00

**9. BID DOCUMENTS:**

Bid Documents are available as listed on the IFB; Builder's Exchange, Valley Construction News, DODGE Data, and TRASCO, eVA, Virginia Department of General Services' central electronic procurement website, and can also be obtained by emailing Erin Henderson, Contracts Administration, Roanoke Regional Airport, at Erin.Henderson@flyroa.com.

**10. SEPARATE OWNER'S CONTRACTS INTERFACING:**

- T&L investigating separate data cabling vendor.

**11. CONFIRMATION OF BID DATE AND TIME:**

Sealed bids will be received until 2:00 P.M., prevailing time on February 4, 2020, at the Office of the Roanoke Regional Airport Commission, Conference Room A on the Second Floor of the Airport Terminal Building, 5202 Aviation Drive, Roanoke, Virginia 24012.

**12. CONTRACTOR QUESTIONS:**

All questions must be submitted in writing using the Pre-Bid Question Form provided in the Bid Documents. Instructions for submission (via email or fax) are included on the form. Responses to questions, if deemed necessary, will be made via addendum(a).

Email: Erin Henderson, Erin.Henderson@flyroa.com

Deadline (Date/Time) for Submitting Questions: January 23, 2020 at 2:00 PM

**13. ADDENDA/ITEMS TO BE CLARIFIED:**

- Addendum No. 1 - Addresses building height with the inclusion of existing building section drawings.
- Addendum No. 1 - Contract completion date will be addressed to add time for the asbestos abatement process. Per the asbestos report the time frame will be extended to include the abatement process for non-friable asbestos.



- Addendum No. 1 - Sprinkler riser existing valve is not turned in an accessible manner and failed annual inspection.
- Addendum No. 2 - Will add Ralph Friedland & Bros., Inc. as an acceptable roller shades vendor.
- Addendum No. 2 - Will update the roller shades blind material specification series.
- Addendum No. 2 - Will update the toilet accessories specification to standardize with Airport accessories.

#### 14. SITE VISIT

- Pre-bid meeting continued with a tour of Building 51.
- Meeting concluded at approximately 3:00 PM.
- Additional site visits may be coordinated with Angie Baughman, contact information provided on sign-in sheet.



# **BID FORM**

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**(Name of Bidder)**

**For**

**BUILDING 51 TENANT UPGRADES  
PROJECT**

**AT**

**ROANOKE REGIONAL AIRPORT  
ROANOKE, VIRGINIA**

**SUBMITTED TO THE**

**ROANOKE REGIONAL AIRPORT COMMISSION  
ROANOKE, VIRGINIA**

**BID NO. RRAC 20-004**

**THE BIDDER SHALL COMPLETE ALL ITEMS AND FILL IN ALL  
BLANKS IN THESE BID FORM PAGES**

## **I. BID CONDITIONS AND PRICE:**

In compliance with the Invitation for Bids, the undersigned hereby proposes to furnish the materials and labor and to perform the work for the completion of the Building 51 Tenant Upgrades Project in strict accordance with the Invitation to Bid, Instructions to Bidders, the General Conditions, Technical Specifications, Drawings, Supplementary Drawings, and all other contract documents for the consideration of the price quoted in the following bid form, and agrees, upon receipt of written notice of award, that it will execute a contract in accordance with the bid as accepted and give the required contract bonds with good and sufficient surety, within fifteen (15) calendar days after receipt of notice of formal award of contract and presentation of the prescribed forms.

It is agreed that the undersigned has informed itself fully in regard to all conditions pertaining to the place where the work is to be done; that it has examined the drawings and specifications for the work and contractual documents thereto, including the special provisions, prior to the opening of bids, and that it has satisfied itself relative to the work to be performed.

It is agreed that the description of each item, being stated, implies although it does not mention, all incidentals and that the price stated is intended to cover all such work,

materials, labor, equipment, and incidentals as constitute the bidder's obligations as described in the specifications, and any details not specifically mentioned, but evidently included in the contract, shall be compensated for in the total lump sum price bid.

It is understood that this bid is submitted for the purpose of obtaining the work included in subject project at the Roanoke Regional Airport.

Said work is described in the project contract documents which also include the place, date, and time of opening bids.

Except to the extent extended by manufacturer's warranties required by the specifications and drawings, it is understood that all workmanship and materials under all items of work are guaranteed for two years from the date of final acceptance.

It is understood that the Owner reserves the right to accept or reject any or all bids and waive informalities.

It is understood that the quantities of work to be done are approximate only and are intended principally to serve as a guide in evaluation of bids, with the right reserved by the Owner to delete all or any portion of minor bid items.

The undersigned agrees that if awarded the contract, it will commence and complete the work in accordance with the provisions, requirements and deadlines of Section 2 of the General Conditions.

It is understood and agreed that for each calendar day that the work remains incomplete after the contract time and/or the milestone times (including all extensions and adjustments as provided in the Contract Documents), the amount per day as specified in Section 4, Contract Sum and Liquidated Damages of the form Contract (see Section D of these Specifications) shall be liquidated damages and may be retained, deducted and/or offset from any amounts due or to become due to the Contractor or its Surety. Such liquidated damages shall not be a penalty, but shall be considered as an agreed liquidation of a reasonable portion of damages that will be incurred by Owner as a result of the Contractor failing to complete the Work in the time provided in the Contract Documents. It is understood and agreed that: (a) the actual damages that may result from failure to complete the Work within the required time are uncertain and difficult to determine with exactness and that the fixed amount is not out of proportion to the probable loss; (b) Owner retains the right to make such retentions, deductions and/or offsets for liquidated damages at any time and that Owner's imposition and the retention, deduction and/or offset of any liquidated damages hereunder shall not be subject to any prior notice or claim requirements; and, (c) **by submitting this Bid, Contractor acknowledges and agrees that Contractor waives any defenses as to the validity of any liquidated damages provisions in this Contract based on such liquidated damages being void as penalties or not being reasonably related to actual damages.** It is further agreed, however, that application of liquidated damages hereunder shall not be Owner's exclusive remedy and shall not bar any other claim, cause of action, or remedy that Owner may have against Contractor under applicable law in the performance of this Contract.

It is understood that this project is funded by local and state government funds and the Contractor shall be subject to all laws and regulations applicable to recipients of such funds.

Enclosed is security as required, consisting of \_\_\_\_\_ (cash, certified check, or bid bond) payable to the Roanoke Regional Airport Commission, in the amount of \$\_\_\_\_\_.

This amount equals five percent of the total amount bid submitted by the Contractor.

The Contractor shall be a licensed Class A Contractor registered with the Commonwealth of Virginia, shall list its registration number at the end of the bid in the designated location and shall enclose a copy of its licensing certificate.

This bid will remain valid and binding on Bidder for a period of forty five (45) days from date of bid opening.

**PART A.**

Lump sum price for demolition, renovation, and construction of the Building 51 Tenant Upgrade, complete and in accordance with the Plans and Specifications:

**PART A =** \_\_\_\_\_ Dollars (\$\_\_\_\_\_).

**PART B.**

Unit Price No. 1: Asbestos Abatement: Provide all labor, equipment, materials, insurance, notifications, and permits necessary for the limited mastic demolition and removal within the renovation area and disposal of all asbestos-containing material prior to renovation activities as identified in the Scope of Work in accordance with applicable federal, state and local regulations and contract documents. Include cost of all labor, equipment, materials, transportation, and disposal of all waste materials generated during abatement activities. Pricing shall be complete and in accordance with the Plans and Specifications.

Estimated quantity of 16,645 SF @ \$\_\_\_\_\_ per SF = \$\_\_\_\_\_

**PART B =** \_\_\_\_\_ Dollars (\$\_\_\_\_\_).

**PART C.**

Unit Price No. 2: Asbestos Abatement: Provide all labor, equipment, materials, insurance, notifications, and permits necessary for the limited floor tile demolition and removal within the renovation area and disposal of all asbestos-containing material prior to renovation activities as identified in the Scope of Work in accordance with applicable federal, state and local regulations and contract documents. Include cost of all labor, equipment, materials, transportation, and disposal of all waste materials generated during abatement activities. Pricing shall be complete and in accordance with the Plans and Specifications.

Estimated quantity of 15,358 SF @ \$\_\_\_\_\_ per SF = \$\_\_\_\_\_

**PART C =** \_\_\_\_\_ Dollars (\$\_\_\_\_\_).

**Total Contract Price Bid (PART A + PART B + PART C) for all work associated with the Building 51 Tenant Upgrades Project, and all associated services on the Project in accordance with Contract Documents:**

\_\_\_\_\_ (\$\_\_\_\_\_)  
(use words) (dollar figures)

Contract Time: One hundred forty-five (145) consecutive calendar days from effective date of Notice to Proceed.

For Liquidated Damages Contract Provision: See Section 4.B. of the Contract Form – Section D

## **II. BIDDER CERTIFICATION OF LICENSURE AND LICENSURE OF SUBCONTRACTORS**

The undersigned Bidder hereby covenants and agrees to comply with Title 54.1, Chapter 11, Code of Virginia (1950), as amended, with respect to licensure of Bidder and all subcontractors who may be employed to perform the Work for the Roanoke Regional Airport Commission.

Bidder further represents and covenants: (i) that Bidder has verified that all subcontractors, currently identified in the Bid to perform a portion of the Work hold, or prior to performing any work at the airport, will hold required Commonwealth of Virginia and local licenses, including, without limitation, Contractor and business licenses; and, (ii) that if it is the Successful Bidder, Bidder shall verify that any additional subcontractors employed to perform the Work, subsequent to the date of this certification, shall hold all required Commonwealth of Virginia and local licenses, including, without limitation, Contractor and business licenses.

Bidder acknowledges and agrees that if it is awarded a contract for the Work, this Certification shall constitute a material part of Bidder's contract with the Commission and violation of the terms of this Certification shall constitute a breach of such Contract.

All persons signing this Bid, and thereby executing this Certification, on behalf of Bidder hereby warrant and represent that they have been duly authorized by proper action of

Bidder to execute this Certification, and that upon such execution, this Certification shall be binding upon and enforceable against Bidder.

### III QUALIFICATION OF BIDDERS

**Each bidder shall fully complete the information below, which may be used in determining Bidder's competency and responsibility in accordance with the General Conditions.**

FIRM: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

Contact in your firm for inquiries: \_\_\_\_\_

Years of business under present name: \_\_\_\_\_

Date of Incorporation: \_\_\_\_\_

Place of Incorporation: \_\_\_\_\_

Contracting Specialties: \_\_\_\_\_

Years performing work specialties: \_\_\_\_\_

Maximum Bonding Limits of firm: \_\_\_\_\_

List equipment available for project: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Name of proposed on-site Superintendent and relevant project experience during last five (5) years: \_\_\_\_\_

(Complete next page for relevant project experience of proposed on-site project superintendent)

**Relevant Project Experience for Proposed Superintendent**

<u>Type of Project and Date No.</u>	<u>Responsibilities</u>	<u>Contact Name/Phone</u>

**Bidder acknowledges and agrees that the Commission retains the absolute right to reject the above designated individual as the project superintendent for this work if it determines that the persons job experience and/or references are not adequate or good, and to require bidder to provide one or more alternative proposed superintendents, along with their relevant job experience and references, until the parties are in agreement as to the superintendent for the job.**

Has Firm:

Failed to complete a contract? \_\_\_\_\_

Been involved in a bankruptcy or reorganization? \_\_\_\_\_

Pending judgment claims or suits against Firm? \_\_\_\_\_

(If answer is "yes" to any of the preceding, submit details on separate sheet).

Contractor and all proposed subcontractors are prequalified by VDOT to perform the work required by this contract Yes \_\_\_\_ No \_\_\_\_

List three (3) most recent contracts or subcontracts completed in the last five (5) years which included work similar to that required in this project.

<u>Type of Project</u>	<u>Contract With Contact Person/ Phone No.</u>	<u>Contract Amount</u>	<u>Date Completed</u>

List of key subcontractors to be utilized on this project and their responsibilities:

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#### **IV. CERTIFICATION OF NON-COLLUSION**

The undersigned bidder hereby certifies that the accompanying bid is not the result of or affected by, any act of collusion with another person or company engaged in the same line of business or commerce, or any act of fraud punishable under Title 18.2, Chapter 12, Article 1.1 of the Code of Virginia, 1950, as amended. Furthermore, I understand that fraudulent and collusive bidding is a crime under the Virginia Governmental Frauds Act, the Virginia Government Bid Rigging Act, the Virginia Antitrust Act, and Federal Law and can result in fines, prison sentences, and civil damage awards.

The undersigned bidder agrees to abide by all conditions of this bid and the person signing this bid on behalf of bidder hereby certifies that (s)he is authorized to sign this bid for the bidder.

#### **V. COMMONWEALTH OF VIRGINIA WORKERS' COMPENSATION CERTIFICATE OF COVERAGE (Revised 04/05/12)**

Section 2.2-4332, Code of Virginia, requires construction contractors and subcontractors to obtain and maintain workers' compensation insurance for the duration of the Work on behalf of the Commonwealth of Virginia, its departments, institutions or agencies, or local governmental entities.

Satisfactory evidence of coverage on this form must be provided to the Commission prior to commencement of work.

The undersigned organization stipulates that it:

- A. Has workers' compensation insurance and is in compliance with the Workers' Compensation statues of the Commonwealth of Virginia \_\_\_ Yes \_\_\_ No

Insurance Company \_\_\_\_\_

Policy expiration date \_\_\_\_\_, or

- B. Is self insured for workers' compensation \_\_\_\_\_ Yes.

## **VI. COMPLIANCE WITH STATE LAW; FOREIGN AND DOMESTIC BUSINESSES AUTHORIZED TO TRANSACT BUSINESS IN THE COMMONWEALTH**

Pursuant to Virginia Code Section 2.2-4311.2 (effective July 1, 2010), each bidder or offeror organized or authorized to transact business in the Commonwealth of Virginia pursuant to Title 13.1 or Title 50 of the Code of Virginia, (1950), as amended, or as otherwise required by law, is required to include in its bid or proposal its Virginia State Corporation Commission (SCC) Identification Number. Any bidder or offeror that is not required to be authorized to transact business in the Commonwealth of Virginia as a domestic or foreign business entity under title Title 13.1 or Title 50 or as otherwise required by law is required to include in its bid or proposal a statement describing why the bidder or offeror is not required to be so authorized.

Please complete the following:

- A. \_\_\_\_\_ Bidder/Offeror is a Virginia business entity organized and authorized to transact business in Virginia and such bidder's/offeror's SCC Identification Number is:

\_\_\_\_\_.

- B. \_\_\_\_\_ Bidder/Offeror is an out-of-state (foreign) business entity authorized to transact business in Virginia and such bidder's/offeror's SCC Identification Number is:

\_\_\_\_\_.



C. \_\_\_\_\_ Bidder/Offeror does not have an Identification Number issued to it by the SCC and such bidder/offeror is not required to be authorized to transact business in Virginia by the SCC for the following reason(s):

\_\_\_\_\_  
\_\_\_\_\_

Please attach additional sheets of paper if more space is needed to explain why such bidder/offeror is not required to be authorized to transact business in Virginia.

The undersigned hereby acknowledges the receipt of the following Addenda to the Contract Documents.

Addendum No. One Issued \_\_\_\_\_(DATE)  
Addendum No. Two Issued \_\_\_\_\_(DATE)  
Addendum No. Three Issued \_\_\_\_\_(DATE)  
Addendum No. Four Issued \_\_\_\_\_(DATE)  
Addendum No. Five Issued \_\_\_\_\_(DATE)

**EACH BIDDER MUST COMPLETE AND SIGN THE INFORMATION BLOCK BELOW OR ELSE ITS BID SHALL BE DETERMINED TO BE NON-RESPONSIVE.**

\_\_\_\_\_  
Complete Firm Name of Bidder

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Name & Title of Signing Official

Business Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone: ( ) \_\_\_\_\_

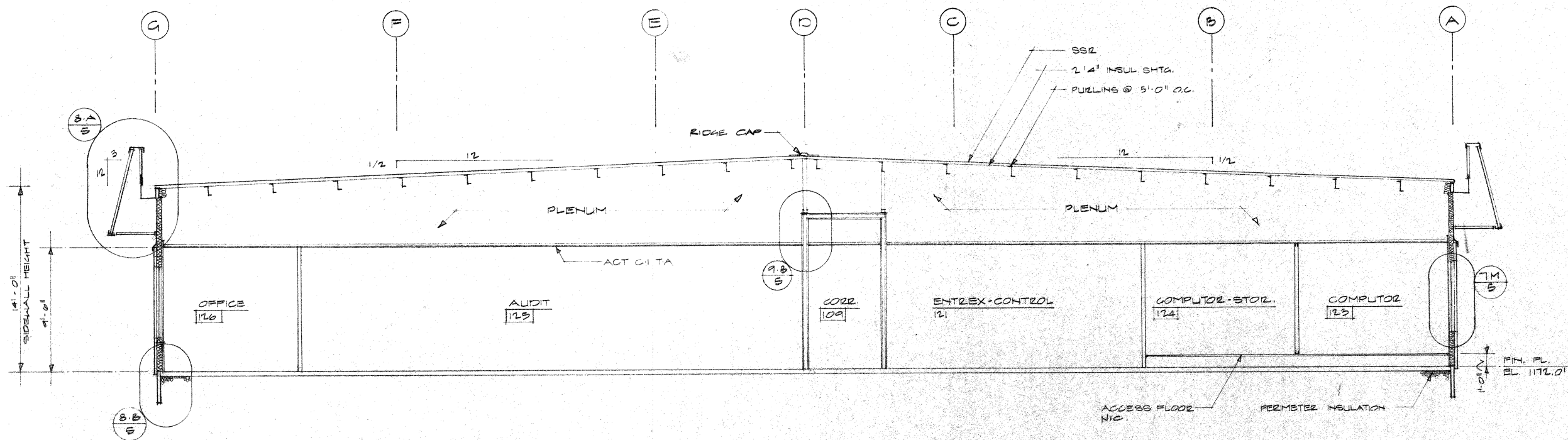
Area Code

Telefax: ( ) \_\_\_\_\_

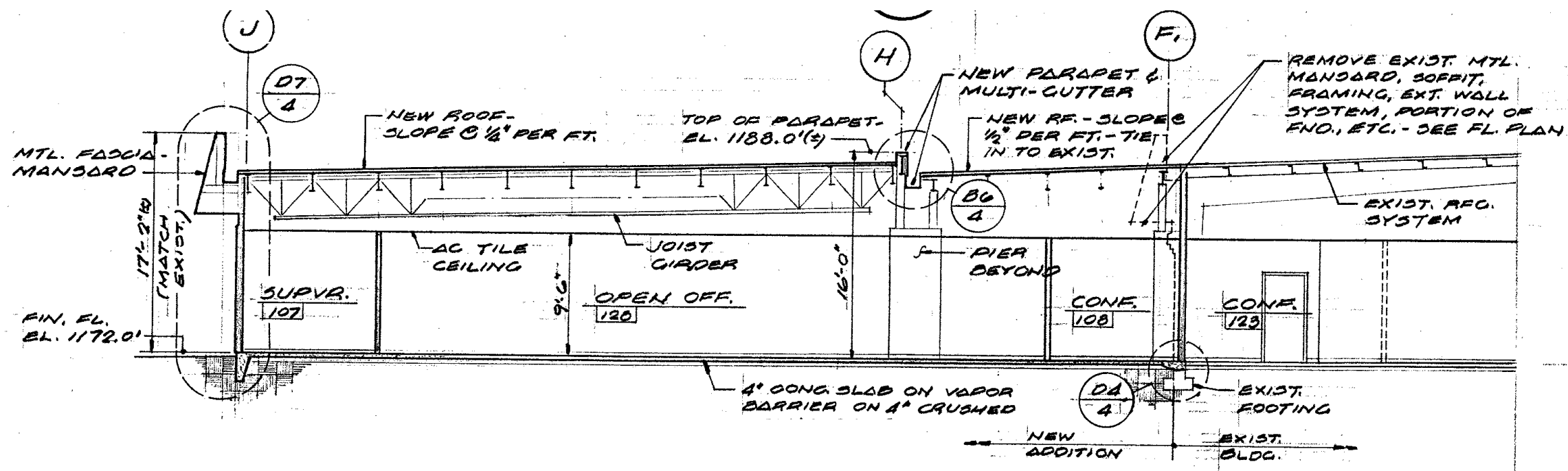
Area Code

CONTRACTOR'S VIRGINIA "CLASS A" CONTRACTOR NO: \_\_\_\_\_

**\*\* END OF BID \*\***



TRANSVERSE SECTION N.T.S



BUILDING SECTION 1993 ADDITION N.T.S.

BUILDING 51 TENANT UPGRADE  
EXISTING BUILDING SECTIONS

Designed	
Drawn	
Checked	
Date	01/16/20

Drawn  
12813



THOMPSON & LITTON

ADDENDUM  
001

SK-001

**Form 100 – Bid Bond for Construction Project  
(Revised 120112)**

**ROANOKE REGIONAL AIRPORT COMMISSION  
BID BOND FOR CONSTRUCTION PROJECT**

KNOW ALL MEN BY THESE PRESENTS: that

---

(Insert full name or legal title and address of Principal)

as Principal (hereinafter referred to as "Contractor"), and

---

(Insert full name or legal title and address of Surety),

as Surety (hereinafter referred to as "Surety"),

a corporation duly organized under the laws of the State of \_\_\_\_\_ and legally authorized to do business in the Commonwealth of Virginia, are held and firmly bound unto the ROANOKE REGIONAL AIRPORT COMMISSION, 5202 Aviation Drive, Roanoke, Virginia 24012, as obligee (hereinafter referred to as "Commission"), in the amount of \_\_\_\_\_ DOLLARS (\$ \_\_\_\_\_ 00.00), for the payment whereof Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein.

WHEREAS, Contractor has submitted to Commission a certain bid dated \_\_\_\_\_ (Bid. No. \_\_\_\_\_), to enter into a contract ("Contract") for the following construction project: \_\_\_\_\_ at the Roanoke Blacksburg Regional Airport ("Bid"), including, without limitation and as may be applicable, the Invitation To Bid, Instructions to Bidders, General Conditions, completed Bid Forms, Specifications, Plans and Drawings, if any, which documents are referred to collectively as "Bid Documents" and are expressly incorporated herein by reference and made a part of this bond.

NOW, THEREFORE, THE CONDITIONS OF THIS OBLIGATION are as follows:

- a. If the Contractor's Bid shall be rejected, or if said Bid shall be accepted and the Contractor shall timely deliver to Commission the Contract and all required documentation fully completed and properly executed in the form required in the Bid and Contract Documents, including all documents necessary to form a valid and binding contract, as determined by Commission, and, if Contractor shall in all other respects perform the obligations created by the acceptance of said Bid, then this obligation shall be null and void, otherwise this obligation and all provisions of this bond

shall remain in full force and effect, it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penalty amount of this bond.

- b. If Contractor's bid shall be accepted but Contractor shall fail to timely deliver to Commission all required documentation fully completed and properly executed in the form and as required in the Bid and Contract documents, or in any other respect fail to perform the obligations created by the acceptance of said Bid, as determined by Commission, Contractor and Surety shall defend, indemnify, and hold Commission harmless from and against any and all liability, loss, cost, damage, or expense, including reasonable attorney's fees and/or the cost of any other professional services, which Commission may incur or which may result from or be imposed upon Commission by reason of such failure.
- c. The Surety, for value received, hereby stipulates and agrees that the obligations of the Surety and this bond shall be in no way impaired or affected by any extension by Commission of the time within which Commission may accept such Bid, and the Surety does hereby expressly waive any notice of any such extension.
- d. The provisions of this bond shall be governed by and are intended to be consistent with the laws of the Commonwealth of Virginia. In light of this express choice of law provision, Virginia law for determining governing law shall not apply to the provisions of this bond. Contractor, for itself and its successors and assigns, and the Surety, for itself and its successors and assigns, do hereby expressly waive any objection that might be interposed as to the right of Commission to require a bond containing the provisions contained herein and they hereby further expressly waive any defense which they or either of them might interpose to any action brought hereon upon the ground that there is no law authorizing the Commission to require the provisions herein.
- e. This bond shall continue in full force and effect and shall not be deemed canceled or to have expired unless and until written notice of cancellation or expiration from Surety is received by Commission at least 90 calendar days prior to the effective date of such cancellation or expiration.
- f. Wherever possible, each provision of this bond shall be interpreted in such manner as to be effective and valid under applicable law. If any provision of this bond is held illegal or unenforceable in a judicial proceeding, such provision shall be severed and shall be inoperative, and all remaining provisions of this bond shall remain operative and binding on the parties.

- g. Any suit or action hereunder shall be brought in a Virginia court of competent jurisdiction in and for the City of Roanoke, or in the United States District Court for the Western District of Virginia, Roanoke Division, and not elsewhere.
- h. This bond shall be construed and interpreted without regard to the identity of the party which drafted its various provisions. Every provision of this bond shall be construed as if all parties participated equally in the drafting of that provision. Any legal principle or rule of construction that a document is to be construed or interpreted against the drafting party shall not be applicable in any legal or other proceeding involving the provisions of this bond, and such principle or rule is expressly waived by the parties to this bond.
- i. Each party to this bond represents and covenants that the individual executing this bond on its behalf has full, unconditional authority to execute this bond and that, upon the signing of the bond by the authorized individual for each party, this bond shall become binding upon all parties

SIGNED and SEALED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, in the presence of:

	_____
	Contractor
WITNESS:	By: _____ (Seal)
	(Type Name and Title)
	_____
	Surety
WITNESS:	By: _____ (Seal)
	Attorney-In-Fact
	(Type Name and Title)

**(SURETY): Affix seal and attach current power of attorney)**

**Form No. 103 – Performance Bond  
for Construction Project (Bid)  
(Revised 120112)**

ROANOKE REGIONAL AIRPORT COMMISSION

PERFORMANCE BOND FOR CONSTRUCTION PROJECT

KNOW ALL MEN BY THESE PRESENTS: that

---

(Insert full name or legal title and address of Contractor)

as Principal (hereinafter referred to as “Contractor”), and

---

(Insert full name or legal title and address of Surety)

as Surety (hereinafter referred to as “Surety”)

a corporation duly organized under the laws of the State of \_\_\_\_\_ and legally authorized to do business in the Commonwealth of Virginia, are held and firmly bound unto the ROANOKE REGIONAL AIRPORT COMMISSION, 5202 Aviation Drive, Roanoke, Virginia 24012, as Obligee (hereinafter referred to as “Commission”), in the amount of

\_\_\_\_\_ DOLLARS (\$ \_\_\_\_\_),  
(Insert full dollar value of construction contract)

for the payment whereof Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein.

WHEREAS, Contractor has entered into a contract with Commission, dated \_\_\_\_\_, as the successful bidder for the \_\_\_\_\_ Project (“Project”) at the Roanoke Blacksburg Regional Airport, Bid No. \_\_\_\_\_, in accordance with all contract documents for such Project, including, without limitation and as may be applicable, the Invitation to Bid, Instructions to Bidders, General Conditions, completed Bid Forms, Specifications, Plans and Drawings, if any, and the completed contract form, as well as all other covenants, agreements, and obligations to be performed or paid by Contractor, which documents are referred to collectively as the “Contract” and are expressly incorporated herein by reference and made a part of this bond.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION is such that, if the Contractor shall promptly, faithfully, and fully perform the terms, conditions, and provisions of the Contract, in strict conformity with each and every requirement thereof, as determined by Commission, then this obligation shall be null and void; otherwise this obligation and provisions of this bond shall remain in full force and effect as stated herein.

- a. If the Contractor shall default, breach, or fail to promptly, faithfully, and fully perform any of the terms, conditions or provisions of the Contract, in strict conformity with each and every requirement thereof, as determined by Commission, Surety shall complete or provide for the completion of the Contract, subject to the approval of the Commission, in accordance with its terms and conditions, and Surety hereby agrees to defend, indemnify, and hold Commission harmless from and against any and all liability, loss, cost, damage or expense, including reasonable attorney's fees and/or the cost of any other professional services which Commission may incur or which may result from or be imposed upon Commission by reason of any default, breach, or failure of Contractor and/or its agents, servants, subcontractors or employees to so perform the Contract, and Surety shall pay and/or repay and reimburse the Commission promptly upon demand for any and all sums due to, paid out, or expended by or on behalf of Commission on account of or resulting from such default, breach, or failure to so perform any of the terms or conditions of the Contract within the time and in the manner therein provided, including, without limitation, any maintenance, warranty, or guarantee obligations in the Contract.
- b. Any alteration, amendment, modification, omission, addition, extension, or forbearance which may be made in or to the terms of the Contract, including, without limitation, the amount to be paid or the obligations to be performed under it, or the giving by the Commission of any extension of time for the performance of the Contract or any other forbearance of any nature whatsoever on the part of either the Commission or the Contractor to the other shall not in any way affect or release the Contractor and the Surety, or either of them, their heirs, executors, administrators, successors or assigns with regard to their obligations and liability hereunder. Notice of any such alteration, amendment, modification, omission, addition, extension, or forbearance is hereby expressly waived by Surety. Any delay, omission, or failure by Commission to call upon the Surety in any instance shall not release the Surety from any obligation hereunder.
- c. This Performance Bond shall be valid and continue in full force and effect and shall not be canceled or expire or be deemed to be canceled or have expired until all of Contractor's obligations under the Contract have been promptly, faithfully, and fully completed, as determined by Commission, including, without limitation, any maintenance, warranty, and guarantee obligations, as determined by Commission.



- d. The obligations evidenced herein shall constitute the joint and several obligations of the Contractor, the Surety, and their respective heirs, executors, administrators, successors and assigns.
- e. Any suit or action hereunder shall be brought in a Virginia court of competent jurisdiction in and for the City of Roanoke, Virginia, or in the United States District Court for the Western District of Virginia, Roanoke Division, and not elsewhere.
- f. The provisions of this bond shall be governed by and are intended to be consistent with the laws of the Commonwealth of Virginia. In light of this express choice of law provision, Virginia law for determining governing law shall not apply to the provisions of this bond. The Contractor, for itself and its successors and assigns, and the Surety, for itself and its successors and assigns, do hereby expressly waive any objection that might be interposed as to the right of the Commission to require a bond containing the provisions contained herein, and they do hereby further expressly waive any defense which they or either of them might interpose to any action brought hereon upon the ground that there is no law authorizing the Commission to require the provisions herein.
- g. Wherever possible, each provision of this bond shall be interpreted in such manner as to be effective and valid under applicable law. If any provision of this bond is held illegal or unenforceable in a judicial proceeding, such provision shall be severed and shall be inoperative, and all remaining provisions of this bond shall remain operative and binding on the parties.
- h. This bond shall be construed and interpreted without regard to the identity of the party which drafted its various provisions. Every provision of this bond shall be construed as if all parties participated equally in the drafting of that provision. Any legal principle or rule of construction that a document is to be construed or interpreted against the drafting party shall not be applicable in any legal or other proceeding involving the provisions of this bond, and such principle or rule is expressly waived by the parties to this bond.
- i. Each party to this bond represents and covenants that the individual executing this bond on its behalf has full, unconditional authority to execute this bond and that, upon the signing of the bond by the authorized individual for each party, this bond shall become binding upon all parties

SIGNED and SEALED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, in the presence of:

\_\_\_\_\_  
Contractor

WITNESS:

By: \_\_\_\_\_ (Seal)

\_\_\_\_\_  
(Type Name and Title)

\_\_\_\_\_  
Surety

WITNESS:

By: \_\_\_\_\_ (Seal)

\_\_\_\_\_  
Attorney-In-Fact

\_\_\_\_\_  
(Type Name and Title)

**(SURETY: Affix seal and attach current power of attorney)**

**Form No. 108 – Labor and Material Payment Bond  
for Construction Project (Bid)  
(Revised 071614)**

ROANOKE REGIONAL AIRPORT COMMISSION

LABOR AND MATERIAL PAYMENT BOND FOR CONSTRUCTION PROJECT

KNOW ALL MEN BY THESE PRESENTS: that

---

(Insert full name or legal title and address of contractor)

as Principal (hereinafter referred to as "Contractor"), and

---

(Insert full name or legal title and address of surety)

as Surety (hereinafter referred to as "Surety")

a corporation duly organized under the laws of the State of \_\_\_\_\_ and legally authorized to do business in the Commonwealth of Virginia, are held and firmly bound unto the Roanoke Regional Airport Commission, 5202 Aviation Drive, Roanoke, Virginia 24012 as Obligee (hereinafter referred to as "Commission"), in the amount of \_\_\_\_\_ DOLLARS (\$\_\_\_\_\_.00), for the payment whereof Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein.

WHEREAS, Contractor has entered into a contract with Commission dated \_\_\_\_\_ for Bid No. \_\_\_\_\_ for the \_\_\_\_\_ Construction Project ("Project") at Roanoke Blacksburg Regional Airport, in accordance with all contract documents for such Project, including, without limitation and as may be applicable, the Advertisement, Invitation to Bid, Instructions to Bidders, General Conditions, Supplementary Conditions, completed Bid Forms, Specifications, Plans and Drawings, if any, and the completed contract form, as well as all other covenants, agreements, and obligations to be performed or paid by Contractor, which documents are referred to collectively as the "Contract" and are expressly incorporated herein by reference and made a part of this bond.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION is such that if the Contractor shall promptly pay or cause to be paid all persons and entities for all labor, materials, and/or services furnished or supplied in furtherance of the Project and/or the work provided for in the Contract, as determined by Commission, then this

obligation shall be null and void; otherwise, this obligation and all provisions of this bond shall remain in full force and effect as stated herein.

- a. If Contractor shall fail to promptly pay or cause to be paid all persons and entities for all labor, materials, and/or services furnished or supplied in furtherance of the Project and/or the work provided for in the Contract, as determined by Commission, Surety shall defend, indemnify, and hold Commission harmless from and against any and all liability, loss, cost, damage, or expense, including reasonable attorney's fees, which Commission may incur or which may result from or be imposed upon Commission by reason of such failure.
- b. Any alteration, amendment, modification, omission, addition, extension, or forbearance which may be made in or to the terms of the Contract, including, without limitation, the amount to be paid or the obligations to be performed under it, or the giving by the Commission of any extension of time for the performance of the Contract or any other forbearance of any nature whatsoever on the part of either the Commission or the Contractor to the other shall not in any way affect or release the Contractor and/or the Surety, or their heirs, executors, administrators, successors or assigns with regard to their obligations and liability hereunder. Notice of any such alteration, amendment, modification, omission, addition, extension, or forbearance is hereby expressly waived by Surety. Any delay, omission, or failure by Commission to call upon the Surety in any instance shall not release the Surety from any obligation hereunder.
- c. Surety and Contractor hereby jointly and severally agree that this bond shall be for the protection of claimants who have and fulfill contracts to supply labor, materials, and/or services, to the Contractor or to any subcontractors, in furtherance of the Project and/or the work provided for in the Contract and shall be conditioned upon the prompt payment for all materials, labor, and/or services furnished supplied or performed in furtherance of the Project and/or the work provided for in the Contract. "Labor and materials" hereunder shall include, without limitation, services, public utility services, and reasonable rentals of equipment, but only for periods when the equipment rented is actually used at the Project site.

Any claimant who has a direct contractual relationship with the Contractor and who has performed labor or furnished material in accordance with the Contract in furtherance of the work provided in the Contract for which this bond has been given, and who has not been paid in full before the expiration of 90 days after the day on which the claimant performed the last of the labor or furnished the last of the materials for which it claims payment, may bring an action on this bond to recover any amount due it for the labor or material. The obligee named in the bond need not be named a party to the action.

Any claimant who has a direct contractual relationship with any subcontractor but who has no contractual relationship, express or implied, with the Contractor, may bring an action on this bond only if it has given written notice to the Contractor within 90 days from the day on which the claimant performed the last of the labor or furnished the last of the materials for which it claims payment, stating with substantial accuracy the amount claimed and the name of the person for whom the work was performed or to whom the material was furnished. Notice to the Contractor shall be served by registered or certified mail, postage prepaid, in an envelope addressed to such contractor at any place where its office is regularly maintained for the transaction of business. Claims for sums withheld as retainages with respect to labor performed or materials furnished, shall not be subject to the time limitations stated in this subsection.

Any action on this bond shall be brought within one year after the day on which the person bringing such action last performed labor or last furnished or supplied materials.

The parties intend that the provisions hereof describing who is entitled to bring an action as a claimant on this bond shall be consistent with, but not limited by, sections 2.2-4337.A.2 and 2.2-4341 of the Virginia Public Procurement Act, Code of Virginia (1950), as amended ("Act") and that the Act and this bond be read together. To the extent any provision hereof describing who is entitled to bring an action as claimant on this bond is prohibited by any provision of sections 2.2-4337.A.2 and/or 2.2-4341 of the Act, as amended, the provision(s) of those sections of the Act, as amended, shall govern and control.

- d. Any suit or action hereunder shall be brought in a Virginia court of competent jurisdiction in and for the City of Roanoke, Virginia or in the United States District Court for the Western District of Virginia, Roanoke Division, and not elsewhere.
- e. This bond shall continue in full force and effect and shall not be deemed canceled or to have expired unless and until all of Contractor's obligations to make payments for labor and materials provided, furnished or supplied in furtherance of the Project have been satisfactorily fulfilled, as determined by Commission, or this bond is otherwise terminated in accordance with its terms or applicable law.
- f. The obligations evidenced herein shall constitute the joint and several obligations of the Contractor, the Surety, and their respective heirs, executors, administrators, successors and assigns.
- g. The provisions of this bond shall be governed by and are intended to be consistent with the laws of the Commonwealth of Virginia. In light of this express choice of law provision, Virginia law for determining governing law shall not

apply to the provisions of this bond. The Contractor, for itself and its successors and assigns, and the Surety, for itself and its successors and assigns, do hereby expressly waive any objection that might be interposed as to the right of the Commission to require a bond containing the provisions contained herein, and they do hereby further expressly waive any defense which they or either of them might interpose to any action brought hereon upon the ground that there is no law authorizing the Commission to require the provisions herein.

- h. Wherever possible, each provision of this bond shall be interpreted in such manner as to be effective and valid under applicable law. If any provision of this bond is held illegal or unenforceable in a judicial proceeding, such provision shall be severed and shall be inoperative, and all remaining provisions of this bond shall remain operative and binding on the parties.
- i. This bond shall be construed and interpreted without regard to the identity of the party which drafted its various provisions. Every provision of this bond shall be construed as if all parties participated equally in the drafting of that provision. Any legal principle or rule of construction that a document is to be construed or interpreted against the drafting party shall not be applicable in any legal or other proceeding involving the provisions of this bond, and such principle or rule is expressly waived by the parties to this bond.
- j. Each party to this bond represents and covenants that the individual executing this bond on its behalf has full, unconditional authority to execute this bond and that, upon the signing of the bond by the authorized individual for each party, this bond shall become binding upon all parties

SIGNED and SEALED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, in the presence of:

\_\_\_\_\_  
Contractor

WITNESS:

By: \_\_\_\_\_ (Seal)

\_\_\_\_\_

\_\_\_\_\_  
(Type Name and Title)

\_\_\_\_\_  
Surety

WITNESS:

By: \_\_\_\_\_ (Seal)

\_\_\_\_\_  
Attorney-In-Fact

---

(Type Name and Title)

**(SURETY: Affix seal and attach current power of attorney)**



THOMPSON  
& LITTON

REQUEST FOR INFORMATION

Pre-Bid Questions:

RFI NO. 1

TO: Thompson & Litton, Inc.  
726 Auburn Avenue  
Radford, VA 24141  
FAX: (540) 633-1896  
Email: mturner@T-L.com

From: F&S Building Innovations Inc  
2944 Orange Ave NE  
Roanoke, Virginia 24012

Date: 1/15/2020

Please Respond By: ASAP

T&L Project No.: 12813  
Project Name: Building 51 – Tenant Upgrade

We request the following information/clarification:

BID FORM QUESTIONS:

1. Page 66 of the Project Manual has the end of the Bid Form and the beginning of the Bid Bond on the same page. Is this a normal practice for VDOT now? Or do they need to be separated?
2. Page 63 of the Project Manual toward the middle of the Bid Form posts the statement: "Contractor and all proposed subcontractors are prequalified by VDOT to perform the work required by this contract Yes \_\_\_\_\_ No \_\_\_\_\_"
  - a. Will checking "No" disqualify the bid?
  - b. Can the Contractor/Subcontractors be prequalified after the bid, if necessary?
  - c. Since this project regards construction that does not seem directly involved with transportation, may the prequalification requirement be waived?

SIGNED: Bernardo Dacal-Teijeiro TITLE: Estimator

T&L RESPONSE:

General Response: VDOT requirements are not part of this project.

1. Separate Bid Bond forms have been provided as part of addendum 001.
2. Prequalification by VDOT is not required for this work. Checking "NO" will not be a disqualification. The prequalification requirement can be waived.