



## ROANOKE REGIONAL AIRPORT COMMISSION

SEPTEMBER 20, 2016  
8:30 a.m.

### TENTATIVE AGENDA FOR THE COMMISSION

1. Call to Order -- Roll Call

2. **CONSENT AGENDA**

C-1 Minutes of the regular monthly meeting held on August 16, 2016.

RECOMMENDED ACTION: Dispense with the reading thereof and approve as recorded.

C-2 Roanoke Regional Airport Commission Air Traffic Report – July 2016.

RECOMMENDED ACTION: Receive and file.

**REGULAR AGENDA**

3. Video Month In Review:

4. Hearing of Citizens Upon Public Matters

5. Reports of Airport Businesses

6. Petitions and Communications

7. Reports through/from the Executive Director

A. The monthly Air Service Update from the Director of Marketing and Air Service.

B. A report from the Director of Planning and Engineering with regard to rejecting all bids for the Walkway Canopy Project. **(Resolution No. 28-092016)**

C. The monthly financial report from the Commission Treasurer.

D. The Audited Financial Statement – Commission Treasurer.

E. A status report on from the Executive Director with regard to Commission Insurance policies.

F. A report from the Executive Director with regard to adopting an updated Airport Concession DBE Polity Statement, Program and Goals (49 CFR Part 23). **(Resolution No. 29-092016)**

8. Motions and Miscellaneous Business:
  - A. Comments by Executive Director.
  - B. Inquiries and/or Comments by Commission Members.
9. A request from the Commission Chairman for a Closed Meeting to discuss the performance and salary of a specific Commission employee, being Executive Director, pursuant to Section 2.2-3711 (A)(1), Code of Virginia (1950), as amended.  
  
RECOMMENDED ACTION: Concur in request for Closing Meeting.
10. Convene in Closed Meeting
11. Reconvene
12. Certification of Closed Meeting
13. Adjourn

**Individuals with disabilities who require special assistance or special arrangements in order to participate or attend Commission meetings are requested to provide adequate advance notice to the Commission Secretary at (540) 362-1999 so that reasonable efforts can be made to provide accommodations or adaptations.**

**In accordance with guidelines adopted by this Commission, please be advised that all speakers making presentations as part of the "Reports of Airport Businesses" and the "Hearings of Citizens Upon Public Matters" section of the agenda shall be confined to five minutes, unless additional time has been requested of and granted by the Commission, or unless such presentation is extended by reason of the Commission's request for additional information.**